

Democratic Services

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Date: 5th March 2012

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**To: All Members of the Planning, Transport and Environment Policy
Development and Scrutiny Panel**

Councillor Marie Longstaff
Councillor Caroline Roberts
Councillor Malcolm Hanney
Councillor Paul Myers (Substitute for Geoff Ward)
Councillor Neil Butters
Councillor David Martin
Councillor Douglas Nicol

Cabinet Member for Homes & Planning: Councillor Tim Ball

Cabinet Member for Transport: Councillor Roger Symonds

Cabinet Member for Neighbourhoods: Councillor David Dixon

Chief Executive and other appropriate officers
Press and Public

Dear Member

**Planning, Transport and Environment Policy Development and Scrutiny Panel: Tuesday,
13th March, 2012**

You are invited to attend a meeting of the **Planning, Transport and Environment Policy
Development and Scrutiny Panel**, to be held on **Tuesday, 13th March, 2012 at 2.00 pm** in
the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Mark Durnford
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative
accessible format please contact Democratic Services or the relevant report author
whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Mark Durnford who is available by telephoning Bath 01225 394458 or by calling at The Guildhall, Bath (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Mark Durnford as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Mark Durnford as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.
5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
6. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Planning, Transport and Environment Policy Development and Scrutiny Panel - Tuesday,
13th March, 2012**

at 2.00 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest
- b) The nature of the interest
- c) Whether the interest is personal, or personal and prejudicial

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES - 17TH JANUARY 2012 (Pages 7 - 16)

8. CABINET MEMBER UPDATE

This item gives the Panel an opportunity to ask questions to the Cabinet Members and for them to update the Panel on any current issues.

9. COMMUNITY INFRASTRUCTURE LEVY UPDATE

The Panel will receive a verbal update on this item from the Divisional Director for Planning and Transport.

10. WASTE STRATEGY REVIEW & ACTION PLAN

The Panel will receive a verbal update on this item from the Waste Services Manager.

11. THE LOCALISM ACT: A NEIGHBOURHOOD PLANNING PROTOCOL FOR BATH & NORTH EAST SOMERSET (Pages 17 - 72)

The Localism Act was enacted in November 2011 and enables community-led planning in the form of Neighbourhood Plans, Neighbourhood Development Orders and the Community Right to Build. It also introduces new planning duties on Bath & North East Somerset to support this new tier of Neighbourhood Planning which comes into effect in April 2012.

Cabinet are due to consider the item on 14th March and it is proposed that a public consultation will be held on the draft document. The views of the PTE Policy Scrutiny Committee will be taken on board alongside the consultation comments before the document is finalised.

12. MOD SITE CONCEPT STATEMENTS (Pages 73 - 80)

This report updates the Planning, Transport and Environment Policy Development and Scrutiny Panel on the preparation of Concepts Statements for the Ministry of Defence (MoD) sites at Ensleigh, Foxhill and Warminster Road in Bath. This is in response to their proposed redevelopment in light of the MoD's announcement of their forthcoming disposal.

13. TRAVEL SMART CARDS

The Panel will receive a presentation on this item from the Group Manager for Planning Policy & Transport.

14. PANEL WORKPLAN (Pages 81 - 88)

This report presents the latest workplan for the Panel (Appendix 1).

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.